

The Plaza at Dunn Loring (Westbriar Plaza) Board of Directors Meeting Minutes

Date: August 19, 2026
Time: 7:00 pm.
Meeting held by zoom

Board of Directors
President- Haley Jaegar
Vice President- Lisa Larsen
Secretary-Kimberli Craft
Treasurer – Gavin Mak (ABSENT)
Member at Large/ Metro Representative-Timmothy Kim (ABSENT)

Meeting called to order by Haley Jaegar at 7:13 P.M.

Homeowners/ Guests Present- (NONE)

Management Present – James Hill/ Brandon Jenkins/Crystal Terrant

Open Forum-

Approval of the July 2026 meeting minutes

Haley made a motion to approve, Lisa seconded, and the motion carried.

Financial Report – Crystal presented the financial report. Something will be sent out to the board with options to look at for the upcoming budget before the next meeting.

Management Report: was presented by James Hill.

Old Business:

Kimberli updated the board on the letter sent to the planning commission about the community's concerns regarding the redevelopment planning. A meeting has been set up with the district supervisor for an onsite visit on September 8th.

New Business:

The TRI change order proposal was presented with an additional

32 posts including concrete repairs on steps at the posts as needed for an additional \$8, 500.00. Kimberli made a motion to approve, and Lisa seconded the motion.

A proposal from Encore was presented to repair the deficiencies found from the Annual Fire Alarm and Sprinkler inspection for \$5,474.09. Haley made a motion to approve, and Lisa seconded the motion.

The rail painting proposals were reviewed and discussed. Lisa made a motion to approve the TRI Rail Painting proposal for \$67,500.00. Kimberli seconded the motion.

Adjourned Meeting to Executive Session at 8:16 P.M.

**Next meeting is scheduled for September 23, 2026, by zoom at 7:00PM.
Meeting adjourned at 8:25 P.M.**

BOARD
APPROVED
9/23/26